



FELICIA

[profile]

Felicia Wu is a fresh graduate from the Nanyang Technological University of Art, Design and Media(ADM) specialising in Interactive Media. During her ADM years, she was exposed to Arts in 2d, 3d, 4d and technical drawing. In addition to doing what she likes in NTU, Felicia is also interested in Events Planning and Coordination. In order to help her pursue her interest in this field, Felicia is also currently studying a Minor in Communication Studies.

As Felicia specialises in her second year, she had the opportunity to learn programming languages such as Processing, Arduino and MAXMSP. She also gained many designing insights and practiced designing software such as Adobe Photoshop, Adobe Illustrator and Adobe InDesign to name a few.

[info]

name
WU HUIXUAN FELICIA

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#09-408

nric
S9722505B

age
22

DOB
05 July 1997

gender
Female

race
Chinese

marital status
Single

phone
+65 96997183

email
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[experiences]

2019 Dec
-
Present

Glittering Carousel

Events Coordinator Assistant

- On-day coordination for Beautiful Beginnings Wedding Fair (08/03/2020)
- On-day coordination for wedding of 800pax (28/12/2019)

2019 Nov
-
Present

Life Elements Enterprise Pte Ltd

Personal Assistant

- Assist in daily operations task
- SEO optimisation
- Email template design
- Managing product listing on various e-commerce platforms

2019 May
-
2019 Jul

TravelClef

Media Intern

- Graphic design
- Email scheduling
- Video editing
- Handling Social Media accounts
- Customer & Sales enquiry



FELICIA

[skills]

- Photoshop Intermediate
- Illustrator Intermediate
- Premiere Pro Intermediate
- InDesign Intermediate
- Processing Intermediate
- Arduino Intermediate
- MAXMSP Beginner
- Dreamweaver Beginner
- Unreal Engine Beginner
- MS Word Expert
- MS PowerPoint Expert
- MS Excel Intermediate

[experiences]

2017 Jun
-
2018 Jan

Oh My Cafe

Waitress

- Basic Cashing Duties
- Serving and Clearing

2016 Jan
-
2016 Jun

Resort World Sentosa

Guest Services

- Basic Cashing Duties
- Membership Processing
- Provide information and services to attraction guests
- Handle guest issues (e.g. Lost and Found, injuries)

2013 Dec
-
2014 Jan

Pasta De Waraku

Waitress

- Basic Cashing Duties
- Serving and Clearing

[education]

2016
-
present

Nanyang Technological University School of Art, Design and Media

2014
-
2015

Pioneer Junior College

2010
-
2013

Unity Secondary School

2012
-
2004

Si Ling Primary School

Highest qualification: BA in Art, Design and Media with minor in Communications Design



FELI CIA



Portfolio

https://drive.google.com/open?id=18XN5Hiz8zntzINB3lsqrVMzgp09o6L_u



Final Year Project

[instagram.com/_haveyoueatenyet](https://www.instagram.com/_haveyoueatenyet)

[linguistics]

- English
- Chinese
- Hokkien
- Japanese (JLPT N3)
- Korean (Basic)
- Spanish (Basic)

[leadership roles]

- Volleyball Girls Captain**
NTU Hall 15 2018
- Volleyball Girls Vice-Captain**
Pioneer Junior College 2014-2015
- Student Leader**
Unity Secondary School 2011-2013
- Symphonic Band Vice President**
Unity Secondary School 2011-2012