# Hello,

# my name is <u>Pin Yi</u> and I am a product designer and visual communicator.

#### ABOUT ME

Hello there! I am a fresh design graduate seeking entry into a career in the creative industries. I consider myself a design generalist, with a grounding in product design and visual communication. I enjoy tinkering and making, and am comfortable with both hands-on projects and designing digitally. I am a fast learner, so I believe I can get up to pace and acquainted with my environment quickly.

I am excited to begin my journey by joining your team, and to share my experiences with you in person. I look forward to hearing from you soon!

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# EDUCATION

Bachelor of Fine Arts (Product Design) Nanyang Technological University, Singapore 2016 to 2020

#### GCE Advanced Level Victoria Junior College, Singapore 2012 to 2013

GCE Ordinary Level Anglican High School, Singapore 2008 to 2011

# RELEVANT EXPERIENCE

# Freelance Creative

2015 to date

# Design Intern

Innosparks Open Lab, ST Engineering Ltd May to July 2019

# Student Assistant (Workshop)

Nanyang Technological University, Singapore 2017 to 2020

# Student Assistant (Communications and Outreach)

Nanyang Technological University, Singapore April to September 2018

#### OTHER WORK EXPERIENCE

#### Admin Support Assistant

Singapore Armed Forces • Full-time National Service 2014 to 2016

# **Temporary Admin Officer**

SIA Engineering Company January to March 2014

# SKILLS AND EXPERTISE

Product Design and Development

Graphic Design and Layout

Computer-aided Design and 3D Rendering

SOFTWARE AND TOOLS

Adobe Illustrator Adobe InDesign Adobe Photoshop Rhinoceros 3D KeyShot Adobe After Effects TouchDesigner

#### LANGUAGES

Working proficiency in English and Chinese

## EDUCATION

# Bachelor of Fine Arts (Product Design)

School of Art, Design and Media Nanyang Technological University, Singapore 2016 to 2020

I read a hybrid design-based BFA course at NTU's School of Art, Design and Media. Beyond my core courses in product design, I also took up visual communications courses to broaden my skills and experiences. As an active member of the student community, I took up various roles to serve and lead in different capacities.

# Academic experience:

- Final Year Project (Product Design)
- Product Design I to IV
- Visual Communication I to III
- Advanced Development & Prototyping
- Studies in Form
- Conceptual Design
- Computer Aided Design I and II
- Products in an Asian Cultural Context
- Furniture Design I
- Information Visualisation
- Typography II
- Spatial Design

## Student involvement:

- Co-Chairperson ADM Show 2020 Student Committee
- Vice President 14th Main Management Committee, ADM Student Club
- Honorary General Secretary ADM Music District, ADM Student Club
- Safety Officer and Business Manager Freshmen Orientation 2017, ADM Student Club
- Publicity Officer 30th Junior Common Room Committee, Hall of Residence VI

# GCE Advanced Level

Victoria Junior College, Singapore 2012 to 2013

Two-year junior college course culminating in a Singapore-Cambridge GCE Advanced Level certificate; studied H2 Biology, H2 Chemistry, H2 Economics, H1 Mathematics and H1 Project Work.

# GCE Ordinary Level

Anglican High School, Singapore 2008 to 2011

Four-year secondary school course culminating in a Singapore-Cambridge GCE Ordinary Level certificate; key subjects include Core Chemistry and Biology, Core Geography, Elective English Literature

#### RELEVANT EXPERIENCE

# **Freelance** Creative

Freelance 2015 to date

- Various freelance creative projects for a range of clients. including some on a pro-bono basis for organisations I have volunteered with
- Work includes photo/video and design
- Clients include: Singapore Scout Association, Anglican High School, Anglican High School Alumni Association

## **Design Intern**

Innosparks Open Lab, ST Engineering Ltd May to July 2019

- Participated in conceptualising new product designs
- Develop products based on engineering requirements
- Utilised design thinking strategies in research and concept development
- Assist in iterative and rapid prototyping of new product designs and concepts
- Propose graphic design concepts for branding of inhouse innovations

# Student Assistant (Workshop)

School of Art, Design and Media Nanyang Technological University, Singapore 2017 to 2020

- Oversee student use of workshop facilities with a team
   of other student assistants
- Maintenance of heavy machinery replacement of bandsaw blades, sanding belts, and consumables
- Trained in the operation of heavy machinery table saw, bandsaws, disc and belt sanders, thickness sander, wood lathe, bench drill, sandblast machine
- Guide peers in the usage of workshop facilities e.g. laser cutting and 3D printing workflows

# Student Assistant (Communications and Outreach)

Nanyang Technological University Library Nanyang Technological University, Singapore April to September 2018

- Conceptualisation and creation of print and social media graphic assets for publicity of Library services, activities and events, in accordance with corporate communications guidelines
- Photographic and videographic coverage of Library activities and events

## OTHER WORK EXPERIENCE

#### Admin Support Assistant

Singapore Armed Forces • Full-time National Service 2014 to 2016

During my full-time National Service, I served as an Admin Assistant at a SAF training centre headquarters, specialising in Finance, Procurement and HR management.

- Co-managed budget projection and expenditure for headquarters unit and 4 battalion-sized sub-units, in consultation with senior commanders of end-user units; prepared annual budget requests based on headcount and turnover forecasting
- Responsible for cyclical procurement projects for employee welfare needs; liaising with internal end-users and external vendors and agencies
- Domain expert for employee welfare schemes within my organisation; improved existing workflows for better efficiency and customer experience
- Supervised and managed use of employee welfare schemes by trainees, trainers and permanent staff within my organisation
- Co-led a section of 5 full-time National Servicemen, reporting to a mid-level defence executive

# **Temporary Admin Officer**

SIA Engineering Company January to March 2014

- Handled digitisation and cataloguing of aircraft
  maintenance records
- Miscellaneous administrative activities, such as preparing documentation and escorting contractors and visitors