

# TENG YU QING

## Profile

Yu Qing is an organized and highly creative individual. She is currently pursuing her Bachelors of Fine Arts in Interactive Media in Nanyang Technological University. Her past works incorporate some use of coding into her installations and films.

Yu Qing works efficiently as a team member and individually. She is very committed to her work, adapts quickly and constantly strives to be a critical thinker.

## Working Experience

<b>Ministry of Defence</b> <i>Ambassador for Prototype Office for New NS Hub Intern</i> <ul style="list-style-type: none"><li>- Undertook research work in the areas of design, user experience and technology, especially in workplace and community spaces contexts.</li><li>- Designed and prepared presentation slides that were presented to senior management.</li><li>- Designed and prepared presentation slides for training sessions to educate 2000 Defence Technology Tower B staff on new initiatives.</li></ul>	2019 - 2020
<b>Ministry of Defence</b> <i>IT UX Design Intern</i> <ul style="list-style-type: none"><li>- Designed UI/UX interface of the NS Hub employee mobile application, digital help kiosks and meeting room panels.</li><li>- Crafted storyboard, directed, filmed and edited informational videos disseminated to 2000 MINDEF Gombak employees to inform them of changes due to construction of MINDEF-Annex.</li><li>- Designed logos for the department.</li></ul>	2019
<b>Dams @ NTU Canteen 1</b> <i>Cashier (Part Time)</i> <ul style="list-style-type: none"><li>- Assisted with store operations and food orders in a Western food stall.</li></ul>	2017 - 2018
<b>ActivHealth</b> <i>Promoter (Part Time)</i> <ul style="list-style-type: none"><li>- Provided information and promoted products to potential customers.</li></ul> <i>Accounting Assistant (Part Time)</i> <ul style="list-style-type: none"><li>- Prepared and filed sales invoices.</li><li>- Settled credit and debit using MYOB software.</li></ul> <i>Admin Assistant (Part Time)</i> <ul style="list-style-type: none"><li>- Filed and packaged of products for shipment.</li></ul>	2015 - 2016

+65 81233646

littlejadebunny@gmail.com

www.littlejadebunny.wixsite.com/portfolio

## Education

2016 - 2020

**Nanyang Technological University**  
Bachelor of Fine Arts in Interactive Media

2018

**University of Technology Sydney**  
Semester Exchange Programme

2013 - 2014

**Raffles Institution Junior College**  
A Levels  
Raffles Diploma

2008 - 2012

**Raffles Girls' School (Secondary)**

## Languages

English

Chinese

## Skills

Microsoft Office

Photoshop

Premiere Pro

Illustrator

After Effects

Google Sketchup

Programming

(Processing, Arduino, MaxMSP)

<b>Marketing Assistant (Part Time)</b> <ul style="list-style-type: none"> <li>- Photographed products and uploaded graphic designs onto the company's Instagram to raise awareness.</li> <li>- In-charge of the company's involvement in Body SOS Health Carnival (小毛病大问题) 2016 at Suntec City and liaised with the organisers.</li> </ul>	
<b>Resorts World Sentosa</b> <b>Entry Operations Department – Crew Member (Part Time)</b> <ul style="list-style-type: none"> <li>- Performed ticketing duties.</li> <li>- Welcomed, attended to guests' queries and interacting with guests.</li> </ul>	2012 – 2013
<b>Ad-Hoc Working Experience</b>	
<b>Ng Teng Fong General Hospital</b> <b>Art Therapist Assistant (Volunteer)</b> <ul style="list-style-type: none"> <li>- Supported the art therapist with preparation and execution of activities.</li> <li>- Worked with elderly dementia patients.</li> <li>- Encouraged patients to give the therapy a try and have fun while exercising their motor skills.</li> </ul>	2017 - 2018
<b>The Private Museum</b> <b>8<sup>th</sup> Anniversary Gala Dinner and Auction 2018</b> <b>Helper</b> <ul style="list-style-type: none"> <li>- Set up of event area before arrival of guests.</li> <li>- Welcomed and ushered guests upon arrival.</li> <li>- Coordinated backstage to ensure the performances and emcee run smoothly</li> <li>- Helped the auctioneer to spot interested buyers during auction process.</li> </ul>	2018
<b>Ng Teng Fong General Hospital</b> <b>Art-On-The-Move (Volunteer)</b> <i>An initiative under the JurongHealth Campus' Art &amp; Health Programme that aims to create a healing environment for the patients through art.</i> <ul style="list-style-type: none"> <li>- Approached the patients with art materials and conversed with them to encourage them, engaging them mentally and physically.</li> </ul>	2017
<b>Ng Teng Fong General Hospital – Grace Orchard School</b> <b>Art Lesson and Camp Assistant (Volunteer)</b> <ul style="list-style-type: none"> <li>- Prepared and set up for the art materials for the activities.</li> <li>- Interacted and guided children with autism through the activities and co-created artworks for NTFGH's walls.</li> </ul>	2017
<b>Singapore Art Museum</b> <b>Education Designer</b> <i>Amanda Heng's Speak to Me, Walk with Me exhibition Collaboration between RGS and SAM.</i> <ul style="list-style-type: none"> <li>- Researched on the curation of the exhibition, to design exhibition educational activity booklets that would suit 2 different target audience.</li> </ul>	2011

## Commitments and Leadership Positions

**NTU**  
**Chinese Dance Club**  
Concert Chairperson AY2017/18  
Dance Captain AY2016/17  
Member AY2015-20

**Wushu Club**  
Member AY2018/19

**Hall 4 MUSE Productions**  
Sales and Marketing Sub-Com AY2018/19  
Actor AY2016/17

**Hall 4 Sports**  
Table Tennis Manager AY2016/17  
Table Tennis Player AY2016-17  
Track Relay Runner AY2016-8

**RIJC**  
**Chinese Dance Club**  
Dance Captain AY2013-14

**RGS**  
**Art Club**  
Member AY2008-12

## Other Education

**2000 - 2013**  
**Nanyang Academy of Fine Arts**  
**Chinese Dance**  
Completed all 13 grades.  
Achieved outstanding results for all Beijing Dance Academy Chinese Dance Graded Examinations.

**2001 - 2011**  
**Nanyang Academy of Fine Arts**  
**Art**  
Completed all junior art levels.  
Finished the last level (sec 4) when in sec 3.